

# INTERNATIONAL CANCER CONFERENCE

18-20 JANUARY 2018

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*“Challenges:Cancer Control in Developing Countries”*

## **Guidelines for Poster Presentation**

### **POSTER SUBMISSION DEADLINE:**

OPEN: 22<sup>nd</sup> June, 2017

CLOSES: 30<sup>th</sup> November, 2017, MIDNIGHT.

Poster received after that date will not be entertained.

### **POSTER SUBMISSION PROCESS:**

Please email your poster submission as an attachment before to:

#### **Conference Secretariat**

Email: ncrs.cs18@gmail.com

### **Confirmation of Receipt:**

You will receive a confirmation email that your poster has been received. If you do not receive an email confirmation within 3 working days, please communicate to the above email address. Electronically submitted poster will ONLY be considered; mailed or hand delivered abstracts will not be entertained.

## **GUIDELINES FOR POSTER SUBMISSION FOR THE INTERNATIONAL CANCER CONFERENCE:**

- **Recommended Poster Size:** Poster size- 5 feet height x 3 feet (1 meter) width, Portrait format.
- **Font:** The poster must have clearly visible type face that is not smaller than 16 point. Keep illustrations and text simple; remember that one must be able to read it from a distance.
- **Recommended Content:** Maximum pertinent information should be provided in the poster. The poster should reflect:
  - The title (abbreviations should be avoided in the title)
  - The author/s & institutional affiliations
  - Email address of corresponding author
  - If the subject matter is empirical, the presentation should reflect: the specific objective(s) of the study/presentation; methods of data collection and analysis;

summary of the results obtained or anticipated; conclusions reached; and recommendations made.

- In the case of non-empirical posters, the presentation should ideally reflect: the specific objective(s) of the presentation; key theoretical framework(s); presentation's central argument(s); conclusions reached; and recommendations made.

The author of a Poster Presentation (in the case of a multi-author poster, at least one author) must be present during the time slot allocated to interact with and answer questions that delegates may have. Presenters are responsible for mounting and removing posters from poster boards, and should ensure that appropriate material is brought for this purpose (e.g., double-sided tape, push pin)

## **POSTER ACCEPTANCE AND PRESENTATION GUIDELINES**

Once the Poster is accepted; an acceptance letter will be sent to the presenters who shall then provide the following to the scientific committee before

- A detailed CV of the presenter;
- A letter of clearance from the Institutional Review Board (IRB) / Ethical Committee /Research Department / Head of the respective institution stating that the poster was prepared by the presenter in that center and the institution does not have any objection if the poster is presented in any conference.
- Registration in the Conference

After receipt of the above, scientific committee will then decide and Final List of Presentation, along with presentation instructions, will be emailed to the presenter approximately by 7<sup>th</sup> December, 2017. If you don't receive final confirmation by 7<sup>th</sup> December, 2017, please communicate with:

### **Conference Secretariat**

Email: [ncrs.cs18@gmail.com](mailto:ncrs.cs18@gmail.com)

THANK YOU.